

CORPORATE SERVICES FEES

Our Prices *Include*:

- Preparation of government forms, resolutions and minute book documents as required, and online filing

Our Prices *Exclude*:

- Additional disbursements incurred
- GST

SEARCHES

	Our Fee*	Gov't Fee
Alberta Corporate Search (Corporations, Trade Names, Partnerships and Non-Profit Organizations)	\$ 5.00	\$ 3.00
Certified Copies of Documents from CORES.....	\$ 5.00	\$ 3.00
Copies of Documents from Corporate Registry (Pre-CORES)	\$ 5.00	\$ 7.00
CORES Certificate of Status.....	\$ 5.00	\$ 7.00
CORES Historical Certificate of Status.....	\$ 5.00	\$ 5.00
Federal Corporate Search	\$ 5.00	\$ 0.00

LEVEL I CORPORATE SERVICES

	Our Fee*	Gov't Fee
Amend Partnership Registration	\$ 30.00	\$ 15.00
Dissolve Trade Name/Partnership	\$ 30.00	\$ 0.00
Notice of Address/Change of Address.....	\$ 30.00	\$ 0.00
Notice of Attorney/Change of Attorney or Alternate Attorney	\$ 30.00	\$ 0.00
Notice of Change of Address of Attorney.....	\$ 30.00	\$ 0.00
Notice of Change of Head Office	\$ 30.00	\$ 0.00
Notice of Director (Shareholder)/Change of Director (Shareholder)	\$ 30.00	\$ 0.00
Trade Name Declaration/Partnership Declaration	\$ 30.00	\$ 10.00

Federal

	Our Fee*	Gov't Fee
Federal Filing of Notice of Directors/Change of Directors.....	\$ 30.00	\$ 0.00
Federal Filing of Notice of Address/Change of Address	\$ 30.00	\$ 0.00

Annual Returns

	Our Fee*	Gov't Fee
Alberta	\$ 55.00	\$ 0.00

- review file/Minute Book to confirm current Corporate status
- preparation of client correspondence, annual resolutions, current annual return
- online filing of Annual Return with CORES

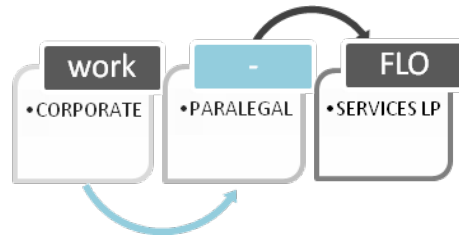
	Our Fee*	Gov't Fee
Extra-Provincial Alberta	\$ 30.00	\$ 0.00

- review file to confirm current Corporate status,
- preparation of client correspondence, current annual return
- online filing of Annual Return with CORES

	Our Fee*	Gov't Fee
Federal	\$ 55.00	\$ 20.00

- review file/Minute Book to confirm current Corporate status
- preparation of client correspondence, annual resolutions, current annual return
- online filing of Annual Return

*CLIENTS WITHOUT A CORES ACCOUNT WILL BE CHARGED A \$10 ONLINE SERVICE FEE PER TRANSACTION



CORPORATE SERVICES FEES

Annual Returns (con't)

	Our Fee*	Gov't Fee
Extra-Provincial other than Alberta	\$ 50.00	\$ varies

- review file/Minute Book to confirm current Corporate status
- prepare correspondence to agent/government in applicable extra-provincial jurisdiction
- prepare (and file if applicable) current annual return

LEVEL II CORPORATE SERVICES

	Our Fee*	Gov't Fee
Articles of Amendment (Name Change).....	\$ 50.00	\$ 25.00
Articles of Revival (no restatement, plus \$10 per outstanding annual return)	\$ 100.00	\$ 100.00
Articles of Dissolution	\$ 50.00	\$ 0.00
Articles of Continuance	\$ 130.00	\$ 100.00
Continuance to Another Jurisdiction	\$ 75.00	\$ 0.00
Record Filing of Final Receiver Statement	\$ 100.00	\$ 0.00
Register Appointment of Receiver.....	\$ 100.00	\$ 0.00
Register the Bankruptcy of a Corporation	\$ 100.00	\$ 0.00
Limited Partnership Registration	\$ 110.00	\$ 50.00
Limited Partnership Dissolution	\$ 75.00	\$ 0.00
Revoke Intent to Dissolve	\$ 75.00	\$ 0.00

Extra-Provincial

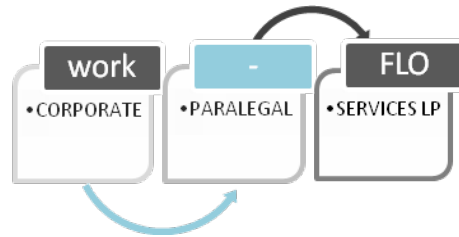
	Our Fee*	Gov't Fee
Registration	\$ 130.00	\$ 100.00
Non-Profit Registration.....	\$ 130.00	\$ 75.00
Cancel Registration	\$ 75.00	\$ 0.00
Reinstatement	\$ 130.00	\$ 100.00
Revocation of Voluntary Cancellation Registration	\$ 75.00	\$ 0.00
Record Amendments to Charter Documents of Registration.....	\$ 100.00	\$ 0.00

Incorporation

	Our Fee*	Gov't Fee
Alberta Incorporation Package – Numbered Corporation	\$ 175.00	\$ 100.00

- prepare Articles of Incorporation
- prepare Notice of Address
- prepare Notice of Directors
- attend online - obtain a pre-confirmation and confirm authorization to proceed and finalize registration
- obtain Certificate of Incorporation, Articles of Incorporation and Registration Statement
- prepare all organizational minutes, by-laws, and minute book registers
- issue shares and certificates
- order corporate seal (as requested – fee extra)
- prepare corporate data sheet
- provide Corporate Minute Book

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CORPORATE SERVICES FEES

Incorporation (con't)

	Our Fee*	Gov't Fee
Alberta Incorporation Package – Named Corporation	\$ 225.00	\$ 100.00

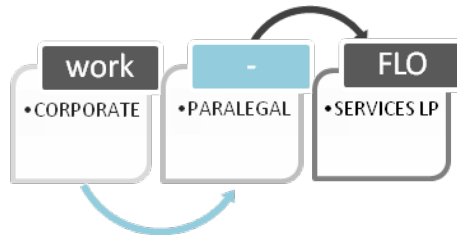
- obtain NUANS Report
- prepare Articles of Incorporation
- prepare Notice of Address
- prepare Notice of Directors
- attend online - obtain a pre-confirmation and confirm authorization to proceed and finalize registration
- obtain Certificate of Incorporation, Articles of Incorporation and Registration Statement
- prepare all organizational minutes, by-laws, and minute book registers
- issue shares and certificates
- order corporate seal (as requested – fee extra)
- prepare corporate data sheet
- provide Corporate Minute Book

Federal – (Part 9 Companies Act and Part II CBCA)

	Our Fee*	Gov't Fee
Incorporation Packages – Numbered Company	\$ 175.00	\$ 200.00

- prepare, Articles of Association and Memorandum of Association or Application for Incorporation,
- prepare Notice of Address
- prepare Notice of Directors
- attend online - obtain a pre-confirmation and confirm authorization to proceed and finalize registration
- obtain Certificate of Incorporation or Letters Patent, Articles of Incorporation and Registration Statement
- prepare all organizational minutes, by-laws, and minute book registers
- issue shares and certificates
- order corporate seal (as requested – fee extra)
- prepare corporate data sheet
- provide Corporate Minute Book

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CORPORATE SERVICES FEES

Federal – (Part 9 Companies Act and Part II CBCA) (con’t)

	Our Fee*	Gov’t Fee
Incorporation Packages – Named Company	\$ 225.00	\$ 200.00
<ul style="list-style-type: none"> • obtain NUANS • prepare, Articles of Association and Memorandum of Association or Application for Incorporation, • prepare Notice of Address • prepare Notice of Directors • attend online - obtain a pre-confirmation and confirm authorization to proceed and finalize registration • obtain Certificate of Incorporation or Letters Patent, Articles of Incorporation and Registration Statement • prepare all organizational minutes, by-laws, and minute book registers • issue shares and certificates • order corporate seal (as requested – fee extra) • prepare corporate data sheet • provide Corporate Minute Book 		

Incorporation - Society

To be determined on a per registration basis

Incorporations OUTSIDE of Alberta (in Canada only)

To be determined on a per registration basis

LEVEL III CORPORATE SERVICES

	Our Fee*	Gov’t Fee
Articles of Amendment (Structure Change)	\$ 100.00	\$ 25.00
Amalgamation (Alberta/Extra Provincial)	\$ 100.00	\$ 100.00
Restated Articles of Incorporation	\$ 50.00	\$ 25.00
Articles of Revival (with restatement, plus \$10 per outstanding annual return)	\$ 150.00	\$ 125.00

work-FLO can help with your transactional corporate work as well. Our hourly rate is \$50 plus GST. In many cases a flat fee can be negotiated.



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